



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda
Mi-Wuk Sugar Pine Fire Protection District
Board of Directors
Regular Meeting, 6:00 PM, Tuesday, December 10, 2024
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Doss _____
 - c. Treasurer Costa _____
 - d. Director Massman _____
 - e. Director Pimentel _____
 - f. Also Present:
 - i. Chief Klyn _____
 - ii. Office Manager/Board Clerk Dahlin _____
 - iii. Guests: _____
4. Swearing in and badge pinning of Firefighters; Chief Klyn
5. Swearing in of Pauline Costa and Ron Doss who were appointed as if elected to four-year terms beginning December 6, 2024 and ending December 1, 2028 and of Mark Massman who was appointed as if elected to a 'Short Term' beginning December 6, 2024 and ending December 4, 2026 (the remaining two years of a four-year term).
6. Board selection of the 2025 offices of:
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Clerk to the Board
7. Board President appointment of 2025 committee chairs and members:
 - a. Standing Committees
 - i. Budget Committee
 - ii. Policy and Procedures Committee
 - b. Ad Hoc Committees:
 - i. Local Ordinance for Cost Recovery Ad Hoc Committee
 - ii. Out-of-District Response Ad Hoc Committee
 - iii. Personnel Ad Hoc Committee
 - iv. Appointing an Apparatus Ad Hoc Committee

8. Annual reconsideration of date, time and place of Regular Board Meetings for 2025.
9. Annual reconsideration of Directors compensation for the upcoming fiscal year. (Currently not provided).
10. Annual reconsideration of Directors health insurance for the upcoming fiscal year. (Currently not provided).
11. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
12. Approval of the Minutes of the November 12, 2024, Regular Meeting
13. Written Communications: There were none.
14. Reports:
 - a. Auxiliary Report: Kathy Steinkamp, MWSPFPD Auxiliary Treasurer: No Action Required
 - b. Chief’s Reports: James Klyn, Fire Chief. No Action Required
15. Standing Committee Reports for Discussion and Action:
 - a. District Policies & Procedures Committee: Director Massman
 - b. Treasurers Report on Budget Committee and Financial Summary; Treasurer Costa
 - i. MWSP Budget SnapShot for September 2024
 - ii. Receive Tuolumne County Financial Reports
 1. Tuolumne County Trial Balance for Month Ending September 30, 2024
 2. Tuolumne County Budget vs Actual for Month Ending September 30, 2024
 3. Tuolumne County Trial Balance for Month Ending October 31, 2024
 4. Tuolumne County Budget vs Actual for Month Ending October 31, 2024
16. Discussion and Action Items:
 - a. Update regarding seeking a biennial independent audit for the fiscal years ending June 30, 2023 and 2024, and potentially contracting through the Tuolumne County Auditor Controller; President McDonald
 - b. Update on grants; Treasurer Costa
 - c. Planning and scheduling of Fire Chief annual performance evaluation; President McDonald
 - d. Discussion and consideration for approval of revisions to 2.03.030 Basis of Payment in Chapter 2.03: Compensation and Benefits of the Mi-Wuk/Sugar Pine Fire Protection 2024 District Manual; Chief Klyn
17. Continuing Business – Discussion Only. No Action Items:
 - a. Staffing Levels and Recruitment
 - b. Fleet
18. Director’s Comments and Requests:
 - Directors may report about various matters involving the District.
 - Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
 - No discussion will be allowed.
 - No action will be taken.

- 19. Final audience comments:
- 20. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e., auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California.

This Notice and Agenda was posted pursuant to District Policy on December 6, 2024