



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Minutes

Mi-Wuk Sugar Pine Fire Protection District

Board of Directors

Regular Meeting, 6:00 PM, Tuesday, August 13, 2024

Mi-Wuk Sugar Pine Fire Protection District

24247 Highway 108, Mi Wuk Village, California

1. Call to Order – 6:00 PM
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald - Absent
 - b. Vice President Doss - Present
 - c. Treasurer Costa - Present
 - d. Director Massman - Present
 - e. Also Present:
 - i. Chief Klyn - Present
 - ii. Office Manager/Board Clerk Dahlin - Present
 - iii. Guests: There were none.
4. Vacancy on the Board of Directors. Board to review applications and possibly appoint and swear in a new Board Member; The board reviewed the application received from Kevin Pimentel.
Treasurer Costa moved to appoint Kevin Pimentel to the board.
Seconded: Director Massman
Ayes: 3 Noes: 0 Absent: 1 Abstain: 0
Kevin Pimentel was sworn in by Board Clerk Dahlin.
5. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors. There were none.
6. Approval of the Minutes of the July 9, 2024, Regular Meeting
Moved to Approve: Treasurer Costa Seconded: Director Pimentel
Ayes: 4 Noes: 0 Absent: 1 Abstain: 0
7. Approval of the Minutes of the July 11, 2024, Special Meeting
Moved to Approve: Treasurer Costa Seconded: Director Pimentel
Ayes: 4 Noes: 0 Absent: 1 Abstain: 0
8. Approval of the Minutes of the July 17, 2024, Special Meeting
Moved to Approve: Director Pimentel Seconded: Vice President Doss
Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

9. Written Communications:

- a. Letter from AT&T Re: AT&T Data Incident

10. Reports:

- a. Auxiliary Report: Kathy Steinkamp, MWSPFPD Auxiliary Treasurer, was absent. Treasurer Costa reported that the Auxiliary will hold the Spaghetti Feed on August 31st and that there will be sign-ups at the Auxiliary meeting on the 14th.
- b. CAL FIRE Report: No report.
- c. Chief's Reports: James Klyn, Fire Chief, reported that E776 broke down on the way to the Boise Fire. It has a cracked head and blown turbo which will take about two weeks to repair at will cost about \$14,000. There are four AED batteries that need to be replaced which cost about \$2000. There was a bear attack which the District responded to and there is a news crew on their way to interview Captain Sedlmeyer. There will soon be four firefighters on every shift and a couple more waiting to fill positions. There is also a new Relief Captain currently out on assignment on E773.

11. Standing Committee Reports for Discussion and Action:

- a. District Policies & Procedures Committee: Director Massman reported that the committee did not meet.
- b. Treasurers Report on Budget Committee and Financial Summary; Treasurer Costa reported that the County has not finished closing out the fiscal year yet, so there are no financial reports. She reported that the committee is working on the FY25 budget.
 - i. MWSP Budget SnapShot FY23/24
 - ii. Receive Tuolumne County Financial Reports
 - 1. Tuolumne County Trial Balance for Month Ending June 30, 2024
 - 2. Tuolumne County Budget vs Actual for Month Ending June 30, 2024

12. Discussion and Action Items:

- a. Discussion regarding the option of seeking a biennial independent audit for the fiscal years ending June 30, 2023 and 2024, and potentially contracting through the Tuolumne County Auditor Controller; Treasurer Costa reported that the District can do a biennial audit through the County but they have not provided the information yet (due to yearend processing) as to whether they would do it or have it contracted out or the cost. She reported that the Budget Committee recommends extending this decision until the County provides the information and the RFP decision until next month.

Treasurer Costa moved to continue on the path to seeking a biennial audit for fiscal years 2023 and 2024 and continue to wait to hear from the Tuolumne County Auditor/Controller.
Seconded: Director Pimentel

Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

- b. Review and discussion of Proposal for an Independent Audit for the fiscal years ending June 30, 2023, 2024 and 2025, received from Halliday and Company, and the extended audit RFP 'Award of Contract' date of August 14, 2024.

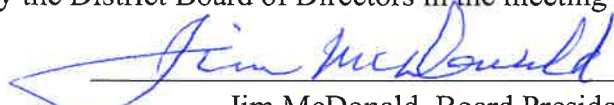
Treasurer Costa moved to extend the audit RFP 'Award of Contract' date until September 11, 2024.

Seconded: Vice President Doss

Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

- c. Out-of-District Response Ad Hoc Committee Report; Vice President Doss reported that they have not met yet. They will have a meeting on August 23rd.
 - d. Personnel Ad Hoc Committee Report; Vice President Doss said that they did meet but that there is nothing to report at this time.
 - e. Discussion regarding the Special District Grant Accessibility Act (SDGAA) (S. 4673) which would codify a formal definition of “special district” and would require the White House Office of Management and Budget (OMB) to issue guidance to federal agencies requiring special districts to be recognized as local governments for the purpose of federal financial assistance determinations; Treasurer Costa explained the bill and the positive impact it would have on potential funding for the District if passed. She will continue to track this.
 - f. Discussion regarding the possibility of the District hosting a BBQ for the Auxiliary; Treasurer Costa and the board discussed potential dates and details. She will take the lead on planning and bring more information to the next meeting. Also, Chief Klyn agreed to have the firefighters provide dessert.
13. Continuing Business – Discussion Only. No Action Items:
- a. Staffing Levels and Recruitment – Chief Klyn returned to his Chiefs Report to inform the board that the District had 38 calls last month and five strike team assignments. He also informed the board that the District was awarded the grant for the app bay exhaust system. The cost to the District will be about \$3300. The District will soon be fully staffed and received 10 applications recently.
 - b. Fleet – Chief Klyn reported that E771 will be picked up from the shop on August 14th. It had new brakes installed.
14. Director’s Comments and Requests:
- Directors may report about various matters involving the District.
 - Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
 - No discussion will be allowed.
 - No action will be taken.
- Treasurer Costa reported that the District has been awarded a grant for PPE from the California Fire Foundation. The Districts share of the cost will be about \$10,000. She also reported that Budget Committee will be bringing a Capital Improvement Plan to the board next month. Chief Klyn reported on the work that Tom Costa has been doing in the kitchen/living room with Auxiliary donations. He also picked up new swag which will be on sale at the Spaghetti Feed. Vice President Doss requested an agenda item for the next meeting to discuss community members questions and concerns about evacuation plans.
15. Final audience comments: There were none.
16. Adjournment: 6:40PM

Approved by the District Board of Directors in the meeting assembled September 10, 2024.



Jim McDonald, Board President