



MI-WUK/SUGAR PINE FIRE PROTECTION DISTRICT

"Providing Quality Emergency Response And Fire Protection For The Public"

Notice and Agenda
Mi-Wuk Sugar Pine Fire Protection District
Board of Directors
Regular Meeting, 6:00 PM, Tuesday, May 14, 2024
Mi-Wuk Sugar Pine Fire Protection District
24247 Highway 108, Mi Wuk Village, California

1. Call to Order _____
2. Pledge of Allegiance
3. Roll Call
 - a. President McDonald _____
 - b. Vice President Doss _____
 - c. Treasurer Costa _____
 - d. Director Schwarz _____
 - e. Director Massman _____
 - f. Also Present:
 - i. Chief Klyn _____
 - ii. Office Manager/Board Clerk Dahlin _____
 - iii. Guests: _____
4. Oral Communications: This is the time for the public to address the Board of Directors on any matter not on the agenda, but within the jurisdiction of the Board of Directors. Each person shall be permitted to speak for no more than 5 minutes; persons speaking on the behalf of an organization may speak for no more than 15 minutes. Those wishing to speak on a matter that is on the agenda may do so at the time the item is taken up by the Board of Directors.
5. Approval of the Minutes of the April 9, 2024, Regular Meeting.
6. Written Communications: There were none.
7. Reports:
 - a. Auxiliary Report: Kathy Steinkamp, MWSPFPD Auxiliary Treasurer: No Action Required
 - b. CAL FIRE Report: No Action Required
 - c. Chief's Reports: James Klyn, Fire Chief. No Action Required

8. Standing Committee Reports for Discussion and Action:
 - a. District Policies & Procedures Committee: Director Doss.
 - b. Treasurers Report on Budget Committee and Financial Summary; Treasurer Costa
 - i. MWSP Budget SnapShot FY23/24
 - ii. Receive Tuolumne County Financial Reports
 1. Tuolumne County Trial Balance for Month Ending February 29, 2024
 2. Tuolumne County Budget vs Actual for Month Ending February 29, 2024
 3. Tuolumne County Trial Balance for Month Ending March 31, 2024
 4. Tuolumne County Budget vs Actual for Month Ending March 31, 2024
9. Discussion and Action Items:
 - a. Resolution 2024.05.14.1 Intention To Levy Assessments For FY 2024/25, Preliminarily Approving Engineer's Report, And Providing For Notice Of Hearing on June 11, 2024, For The Mi-Wuk/Sugar Pine Fire Protection District Fire Suppression And Protection Services Assessment; President McDonald
 - b. Review Proposals for an Independent Audit for the fiscal years ending June 30, 2023, 2024 and 2025 and determine if any firms should address the board at the June board meeting; President McDonald
 - c. Board consideration for approval of new and revised policies for the Mi-Wuk/Sugar Pine Fire Protection 2024 District Manual; Vice President Doss
 - i. New - Reproductive Loss (policy number to be determined)
 - ii. New - Chapter 2.03: Compensation And Benefits - 2.03.140 Benefits – Health Insurance
 - iii. Revised - Chapter 2.08: Member Activities - 2.08.030 Workplace Violence Prevention
 - iv. Revised - Chapter 2.01: General Administration - 2.01.145 Records Retention Schedules
 - d. Discussion regarding letter from Vertical Bridge Re: Option and Lease Agreement (“Lease”) by and between Mi-Wuk Sugar Pine Fire Protection District (“Landlord”) and VB BTS II, LLC (“Tenant”) dated June 29th, 2023; Revenue Share Fee (Parcel ID # 047-060-023) Site Name and Number: Mi-Wuk Village / US-CA-5423; Chief Klyn
 - e. Discussion regarding a community alert system; Chief Klyn
 - f. Discussion regarding “New closest resource” publications by Tuolumne County Fire; Chief Klyn
 - g. Update on AT&T application to California Public Utilities Commission (CPUC) which would remove AT&T’s obligation to provide land-line service in portions of California - Letter from AT&T “The facts about your business phone service”; President McDonald
10. Continuing Business – Discussion Only. No Action Items:
 - a. Staffing Levels and Recruitment
 - b. Fleet

11. Director’s Comments and Requests:

- Directors may report about various matters involving the District.
- Directors may request matters to be included on subsequent meeting agenda(s) for discussion and/or action. The Director may be asked to make a **brief** clarification.
- No discussion will be allowed.
- No action will be taken.

12. Final audience comments:

13. Adjournment: _____

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e., auxiliary aids or services) in order to participate in this public meeting, please contact the District at (209) 586-5256. Notification 48 hours prior to the start of the meeting will enable the District to make reasonable accommodation to ensure accessibility to this public meeting. Pursuant to the California Government Code section 54957.5, public records, including writings relating to an agenda item for open session of a meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Mi-Wuk Sugar Pine Fire Protection District office at 24247 Highway 108, Mi Wuk Village, California.

This Notice and Agenda was posted pursuant to District Policy on May 10, 2024